

**The Village Schoolhouse**  
**2018/2019 Parent Contract**

The undersigned agrees to the following terms as they pertain to their child's enrollment at The Village Schoolhouse for the 2018/2019 academic year.

1. Tuition is owed to The Village Schoolhouse on the first day of each month. This is regardless as to whether your child attends on this day. Tuition collected after the third day of any month will accrue a late fee of \$40.00. A 1.5% interest rate will be charged per month to all delinquent accounts. Any returned check will be charged a late fee AND a \$40.00 handling fee.
2. Tuition is based on an academic school year and remains the same each month regardless of holidays, school closures or student absenteeism.
3. A non-refundable payment including the last month's tuition, AND a registration fee are due upon enrollment.
4. Thirty days written notice is required for families wishing to terminate this contract.
5. The Village Schoolhouse is open to students from 9:00 AM to 3:00 Monday - Thursday. The school and it's staff are not available for before or after school care. Before school care is any time before 9:00 AM.
6. Any child picked up after his/her schedules dismissal time will be considered a "late pick up," and a late fee will be charged. A charge of \$10.00 for the first five minutes and \$5.00 for each five minute period to follow will be paid upon parent arrival. This policy will be enforced both AM and PM.
7. The undersigned acknowledges receipt of a parent handbook, and agrees to all written procedures and policies within. Policies not updated in the parent handbook are included in this contract.
8. The Village Schoolhouse reserves the right to refuse or revoke enrollment at any time.

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_