

## The Village Schoolhouse 2022/2023 School Contract

### I UNDERSTAND AND AGREE TO THE FOLLOWING TERMS:

Registration at The Village Schoolhouse includes contractual agreement to the philosophy and policies described in the Parent Handbook, which I have accessed via email, including the school pest control policy and school emergency policy.

I understand that the school may amend the handbook at anytime and that written notice of changes will appear in the school newsletter. I agree that I am responsible for understanding amendments and for requesting a newsletter if I cannot access it via school email or website.

### Tuition payment terms:

The Village Schoolhouse charges an annual tuition for the school year, divided into 10 full payments.

Tuition payments for September 2022 through June 2023 are due in full each month regardless of attendance, vacations, family emergencies, school closure, holidays, student illness, etc.

School closure days due to weather or power outages are not made up.

1. Due by June 1st, 2022 A non-refundable June 2023 deposit equal to 1/10<sup>th</sup> child's yearly tuition.
2. Payment #2- due by August 1<sup>st</sup> for May 2023. The remaining 8 payments will be due at the first of each month September-April. The registration fee of \$250.00 per family is not refundable and is required with this application.
3. If your child is withdrawn before the end of the school year, the school's withdrawal form must be completed and submitted. Thirty days' written notice must be given by the first day of the month in which the withdrawal will occur. If you fail to give such notice, you are liable for the following full month's tuition regardless of whether your child no longer attends the school or only attends for part of the month. Additionally, withdrawing your child before the end of the school year results in the forfeiture of the May and June tuition deposit. THERE ARE NO EXCEPTIONS TO THIS RULE.
4. Once you have registered, if you decide to reduce your schedule, you must give thirty days written notice by the first of the month. Your prepaid last month deposit will NOT be reduced to reflect a schedule reduction, and your child's attendance for June will be based on the most recent schedule.
5. Any child picked up after their scheduled class time will be charged \$7.00 for every 5 minutes or portion thereof after 12:30 or 3:00.
6. Monthly tuition is due on or before the first day of the month. A \$20.00 late fee will be charged on payments received after the fifth of each month. Additionally, there is a \$30.00 handling fee for any returned check. Finally, interest on past due balances is 1.5% per month.
7. Submission of an application (including the return of this contract), does not guarantee enrollment.
8. The Village Schoolhouse reserves the right, in its sole and absolute discretion, to revoke enrollment when it deems it necessary. This includes revocation of enrollment after a student has already begun

attendance. The Village Schoolhouse will determine on a case-by-case basis whether there will be any refund (in whole or in part) of any deposits paid if enrollment is revoked. The revocation of enrollment by The Village Schoolhouse does not automatically guarantee a refund of any deposits paid.

9. In the event an attorney is employed to collect any amount due hereunder, then the family is responsible for payment of all attorney's fees and costs incurred by The Village Schoolhouse for the collection of the amount due.

I have read the above contract and understand and agree to all provisions.

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Parent/Guardian Signature and Date

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Child's Name